

**Minutes of the Student Committee meeting  
17/09/2012 10:00 am**

**Present:**

Ruba Khamam (chair)

Laura Bailey

Rachel Hatchard

**Apologies:**

Richard Littauer

Hannah Gibson

**1. Student conference funding:**

We discussed the need to have a procedure for late applications. We agreed to consider late applications until next round and probably state that "Students are strictly encouraged to apply before the deadline". However, we can only consider late applications in the unlikely event that extra funding becomes available.

**2. Event ideas next LAGB meeting:**

We agreed to have a two one hour slots to cover the following two topics:

Carriers in academia/Academic CVs.

Getting funding after a PhD.

Rachel volunteered to contact an early stage researcher who managed to win a lot of funding and works in her Department in Sheffield University.

**3. Call for Nominations:**

We need to open nominations for student members of the LAGB who wish to join the LAGB student committee as Laura Bailey and Hannah Gibson are stepping down in August 2013. We also need to discuss the possibility of having a points based assessment criteria.

**4. Feedback on funding applications:**

We discussed the possibility of providing some sort of feedback on funding applications. This would help student applicants gain some insights on how to write funding applications. Laura volunteered to do this job.

**5. Promoting the LAGB in funded conferences:**

As for representing and promoting the LAGB in the conferences funded by the association Ruba suggested having a unified template presentation so that all members use the same one provided that it is updated with all relevant details and benefits.